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Connecting to a network file share

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Default

These instructions are for RIT users connecting to file shares either

- From an RIT-owned computer
- From a personal computer on the RIT network (locally or via RIT VPN)

In some cases, the appropriate servers may already be connected to your computer. Check before you reconnect a new share.

Logging into a workstation with your RIT credentials should give you the appropriate access to fileshares (if you have been granted access to them) automatically. If you are logged with a different user account than the one you need to connect with, please view the links below for "more details" or contact MAGIC tech.

Example

Cloud Option - for users trying to access CAD myshares

There's an alternative solution to accessing CAD myshares and other shares that does not require connecting a drive or accessing via RIT network - visit https://cloud.cad.rit.edu

For MacOS Users

1. While Finder is active, navigate to Go > Connect to Server (or use the keyboard shortcut CMD + K)



2.

In the "Connect to Server" dialogue pop, enter server/share address and connection protocol with the following format

1. i.e. connecting to CAD myshares - enter smb://cad-files.rit.edu/myshares



- 2. See Apple's site for more details
- 3. If you are logged in with your RIT credentials and have access to the share, it should now be visible/connected in Finder. Otherwise, you may be asked to log in with appropriate credentials.

Warning

Note: the use of file paths in these examples have different directions for "/" and "\" depending on what platform you're using.

For Windows Users

- 1. Open the "Run" dialog form the start menu, or use the keyboard shortcut (WIN + R)
 - 1. In the dialog, type \\cad-files.rit.edu\myshares

	Type the Internet	name of a pr resource, and	ogram, folder, do Windows will op	current, or m it for you.
Qperc				~
		06	Cancel	Browne-

- 3. Windows defaults to SMB connections. For connecting via other protocols, contact MAGIC tech.
- 2. Alternatively, you can connect to a share and mount it as a network location OR a mounted network drive (with a Windows drive letter) by **navigating to the File Explorer, then to "This PC"**
 - 1. On the top toolbar, navigate to the "Computer" tab



3. Here, you'll find options to "Map a network drive" or "Add a network location"

Warning

If you are not logged in as an RIT user on an RIT machine, you'll need to select the **"Connect with Different Credentials"** or **"Use a different account"**

Username: MAIN\abc1234

÷	🔏 Map N	Network Drive	×
	What no	etwork folder would you like to map? The drive letter for the connection and the folder that you want to connect to:	
	Drive: Folder:	Z: Browse Example: \\server\share Reconnect at sign-in Connect using different credentials Connect to a Web site that you can use to store your documents and pictures.	
		Finish Cancel	

Windows Security Run as different user	×
Please enter credentials to use for C:\Users\tim\Downloads \CreateRestore.exe.	
User name	
Password	
More choices	
Q Use a different account	
Microsoft account Sign in with a different account	
OK Cancel	